

Call for projects

The BHFNC 9th Annual Conference aims to provide evidence and practical guidance on how to deliver effective, coherent and co-ordinated physical activity programmes. Practitioners are invited to submit case study examples which demonstrate how working in partnership has helped to improve the delivery and co-ordination of effective physical activity programmes.

In your submission, please include the following details:

- a) Name of project
- b) Project aim
- c) Brief description of the project including:
 - a. Target group
 - b. Physical activity opportunities on offer
 - c. Recruitment methods and incentives for attendance
 - d. Resources and funding/commissioners
- d) Partnership working including:
 - a. Who you have worked in partnership with to deliver physical activity programmes
 - b. How these partnerships were formed and co-ordinated
 - c. How partnership working has improved delivery
 - d. Sharing of experiences and lessons learned
- e) Evaluation
 - Did you evaluate your project and if so how? What did you measure and what changes (if any) were there?

Participants are invited to submit a written summary of their project using the downloadable template at www.bhfactive.org.uk by Friday 24th July 2009 to bhnc@lboro.ac.uk. After review, participants will be informed whether their project will be accepted for a poster presentation. All projects will also be published in a booklet for information sharing.

Guidelines for case study submission

1. Applicants may submit more than one project.
2. Please ensure that you have included your contact details in your application.
3. Case study applications should conform to the following layout and format requirements.
 - Applications should be word processed using font size Arial 12.
 - Applications should be **no more than 500 words**. Word counts are calculated using the Word count tool in MS Word.
 - Please complete the application in English; UK English spellings and words should be used in preference to other versions of English.

- The text must be double line spaced and left justified.
- Graphs and tables may accompany the text but may not be included within the text. Please label graphs/tables accordingly. Tables or graphs should not be used when the information could have been easily summarised within the text.